

AITKIN COUNTY BOARD OF COMMISSIONERS

May 13, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
	County Administrator	
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Bret Sample
	Removing items 2AB, 2AC and 2AF from Consent Agenda. Items 2AB and 2AC moved to item 2.5

1.D Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	ve the Consent Age APPROVED (
MOVER:	Commissioner		earney			
SECONDER:	Commissioner	Travis Leiv	viska			
A) Corres	spondence File-					
April 2	2, 2025 - May 12, 2	2025				
B) Appro	ve County Board	Minutes-				
April 2	2, 2025					
C) Appro	ve Electronic Fun	ds Transf	ers			
Т	otal \$1,863,187.56]				
D) Appro	ve Auditor Vouch	ers-				
Audito	r Warrants - R&B (4.18.25				
F	R&B \$1,796.84				Total	\$1,796.84
E) Appro	ve Auditor Vouch	ers-				
Audito	r Warrants - HHS (04.18.25				
F	IHS \$48,108.59				Total	\$48,108.5
F) Adopt	Resolution-					
Searcl	n & Rescue Donati	on - Kimbe	rly Township			
G) Adopt	Resolution-					
Searcl	n & Rescue Donati	on - Idun T	ownship			
H) Adopt	Resolution-					
Searcl	n & Rescue Donati	on - Beave	r Township			

 I) Approve- Consumption & Display Permits - Hidden Meadows Campground Bar and Grill J) Adopt Resolution- Application for Temp OnSale Liquor License - Altkin Fire Dept. Relief Assoc. K) Approve Manual Warrants/Voids/Corrections- ELAN 04.10.25 General S6,863.90 Reserves §170.41 LLCC [\$403.66 R&B [\$803.36 HIS [\$2,994.24 Total \$10.835.47 J) Adopt Resolution- Sheriff's Office Donation - Private Critizen M) Adopt Resolution- Search & Rescue Donation - Workman Township N) Adopt Resolution- Search & Rescue Donation - Haugen Township P) Adopt Resolution- Search & Rescue Donation - Haugen Township P) Approve Auditor Vouchers- Auditor Warrants - HHS 04.25.25 General [\$1,802.48 Rescue S1,337.27 R&B [\$56,094.84 Total \$59,234.59 Adopt Resolution- Search & Rescue Donation - Haugen Township P) Approve Auditor Vouchers- Auditor Warrants - HHS 04.25.25 HHS [\$50.824.11] Total \$50,824.11] R Adopt Resolution- Lic220 Application for Exempt Permit - Lawler Area Community Club Adopt Resolution- Combining Parcelis for Land Sales T Approve Brat Sale - American Legion Y Approve Manual Warrants/VoldS/Corrections- Manual Warrants 04.30.25 General [\$2,286.50 Total \$2,790.61 Y) Approve Auditor Vouchers- Auditor Warrants 05.02.25 R&B [\$3,609.88 Forest [\$2,286.50 Total \$2,790.61 Y) Approve Auditor Vouchers- Auditor Warrants - HHS 05.01.28 General [\$3,0.10 HHS [\$16,730.07 Y Approve Auditor Vouchers- Auditor Warrants - HHS 05.01.25 General [\$3,0.10 HHS [\$16,730.07 Y Approve Auditor Vouchers- Auditor Warrants - HHS 05.01.25 General [\$3,											
 J) Adopt Resolution- Application for Temp OnSale Liquor License - Aitkin Fire Dept. Relief Assoc. K) Approve Manual Warrants/Voids/Corrections- ELAN 04.10.25 General[56,863.00] Reserves[\$170.41] LLCC[\$403.56] R&B \$803.36] HHS[\$2,594.24] Total \$10,835.47] L) Adopt Resolution- Sheriff's Office Donation - Private Citizen M) Adopt Resolution- Search & Rescue Donation - Williams Township N) Adopt Resolution- Search & Rescue Donation - Wulliams Township O) Adopt Resolution- Search & Rescue Donation - Haugen Township P) Approve Auditor Vouchers- Auditor Warrants 104 25.25 General[51,802.48] Reserves[\$1,337.27] R&B[\$55,094.84] Total \$59,234.59] O) Approve Auditor Vouchers- Auditor Warrants 14-18 04.25.25 HHS[\$50,824.11] Total \$50,824.11] R) Adopt Resolution- Combining Parcels for Land Sales T) Approve- Letter Acknowledging Spongy Moth Treatment in Aitkin County U) Approve- Bard Sale - American Legion V) Approve Auditor Vouchers- Auditor Warrants-HHS 04.30.25 Taxana Uwarants 04.30.25 Real - American Legion V) Approve Auditor Vouchers- Auditor Warrants-HHS 05.01.25 Real] Sale - American Legion V) Approve Auditor Vouchers- Auditor Warrants HHS 05.01.25 Real] Sale - American Legion V) Approve Auditor Vouchers- Auditor Warrants HHS 05.01.25 Real] Sale 3.00.58] Fores \$22.89.50] Total \$5.878.08] X) Approve Auditor Vouchers- Auditor Warrants HHS 05.01.25 General[\$2,425.61] HHS [\$18,730.07] Total \$18,760.17] Y) Approve- Auditor Warrants US 0.02.56 Real] Sale 3.08.50] Fores \$22.89.50] Total \$5.878.08] X) Approve Auditor Mouchers- Auditor Warrants US 0.02.56 Real] Sale 3.08.50] Fores \$2.80.50] Total \$5.878.08] X) Approve Auditor Mouchers- Auditor Warrants US 0.02.55 Ceneral [\$6.575.34] Reserves] \$83.99] Trust \$136.00] Forest \$341.63. Lic C \$90.00] HHS [\$1	I)	Approve-									
Application for Temp OnSale Liquor License - Aitkin Fire Dept. Relief Assoc. (A) Approve Manual Warrants/Voids/Corrections- ELAN 04.10.25 General 58.803.00 Reserves \$170.41 LLCC \$403.56 R&B \$803.36 H1552.594.24 Image: State		Consumpt	tion & Display P	ermits - Hi	dden Meadow	s Campgro	ound Bar and	Grill			
K) Approve Manual Warrants/Voids/Corrections- ELAN 00 410.25 General S6,863.90 Reserves \$170.41 LLCC \$403.56 R&B \$803.36 HHS \$2,594.24 1 10.410.25 L) Adopt Resolution- Shorff's Office Donation - Private Citizen 10.420.85.47 N) Adopt Resolution- Search & Rescue Donation - Workman Township North Resolution- Search & Rescue Donation - Haugen Township P) Approve Auditor Vouchers- Auditor Warrants 0.425.25 Total \$59.234.59 Q) Approve Auditor Vouchers- Auditor Warrants 0.425.25 Total \$50.824.11 R) Adopt Resolution- Combining Parcels for Land Sales Total \$50.824.11 R) Adopt Resolution- Combining Parcels for Land Sales Total \$50.824.11 R) Adopt Resolution- Combining Parcels for Land Sales Total \$20.827.00.11 Yapprove- Letter Acknowledging Spongy Moth Treatment in Aitkin County Yapprove- Manual Warrants 0.40.30.25 Total \$2.790.61 W) Approve Auditor Vouchers- Auditor Warrants 0.40.30.25 Total \$2.870.61 Real B3.80.63.8 Forest \$2.266.50 Total \$2.870.61 W) Approve Auditor Vou	J)	Adopt Re	solution-								
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AB) Adopt Resolution- DNR Acquisition of Land through Heritage Forest Initiative AC) Information Only MN DNR Acquisition of land in Savanna State Forest AD) Approve Manual Warrants/Voids/Corrections- ELAN 04.24.25 General \$6,575.34 Reserves \$83.99 Trust \$136.00 Forest \$341.63 LLCC \$90.00 Total \$7,226.96 AE) Approve Commissioner's Vouchers Commissioner Warrants 05.09.25 General \$95,219.95 Reserves \$11,734.85 R&B \$45,210.52 State \$622.76 Trust \$29,111.28 Forest \$303.37 Taxes \$364,285.36 LLCC \$7,787.46	AA)		untu Dublia Usali	h Oniaid F		et					
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MN DNR Acquisition of land in Savanna State Forest AD) Approve Manual Warrants/Voids/Corrections- ELAN 04.24.25 General \$6,575.34 Reserves \$83.99 Trust \$136.00 Forest \$341.63 LLCC \$90.00 Total \$7,226.96 AE) Approve Commissioner's Vouchers Commissioner Warrants 05.09.25 General \$95,219.95 Reserves \$11,734.85 R&B \$45,210.52 State \$622.76 Trust \$29,111.28 Forest \$303.37 Taxes \$364,285.36 LLCC \$7,787.46	A (1)			mougn He	maye Forest I	muduve					
AD) Approve Manual Warrants/Voids/Corrections- ELAN 04.24.25 General \$6,575.34 Reserves \$83.99 Trust \$136.00 Forest \$341.63 LLCC \$90.00 Total \$7,226.96 AE) Approve Commissioner's Vouchers Commissioner Warrants 05.09.25 General \$95,219.95 Reserves \$11,734.85 R&B \$45,210.52 State \$622.76 Trust \$29,111.28 Forest \$303.37 Taxes \$364,285.36 LLCC \$7,787.46	AC)			ad in Sava	nno Stato For	aat					
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General \$6,575.34 Reserves \$83.99 Trust \$136.00 Forest \$341.63 LLCC \$90.00 Total \$7,226.96 AE) Approve Commissioner's Vouchers Southers Southers Southers Commissioner Warrants 05.09.25 State \$622.76 General \$95,219.95 Reserves \$11,734.85 R&B \$45,210.52 State \$622.76 Trust \$29,111.28 Forest \$303.37 Taxes \$364,285.36 LLCC \$7,787.46	AD)			IS/VOIDS/C	orrections-						
LLCC \$90.00 Total \$7,226.96 AE) Approve Commissioner's Vouchers Commissioner Warrants 05.09.25 General \$95,219.95 Reserves \$11,734.85 R&B \$45,210.52 State \$622.76 Trust \$29,111.28 Forest \$303.37 Taxes \$364,285.36 LLCC \$7,787.46				Desse	¢02.00	T	\$126.00	Earred	¢244.02	1	
AE) Approve Commissioner's Vouchers Commissioner Warrants 05.09.25 General \$95,219.95 Reserves \$11,734.85 R&B \$45,210.52 State \$622.76 Trust \$29,111.28 Forest \$303.37 Taxes \$364,285.36 LLCC \$7,787.46				Reserves	\$83.99	Irust	\$136.00			-	
Commissioner Warrants 05.09.25 General \$95,219.95 Reserves \$11,734.85 R&B \$45,210.52 State \$622.76 Trust \$29,111.28 Forest \$303.37 Taxes \$364,285.36 LLCC \$7,787.46				- // 1	L			Total	\$7,226.96		
General \$95,219.95 Reserves \$11,734.85 R&B \$45,210.52 State \$622.76 Trust \$29,111.28 Forest \$303.37 Taxes \$364,285.36 LLCC \$7,787.46	AE)				rs						
Trust \$29,111.28 Forest \$303.37 Taxes \$364,285.36 LLCC \$7,787.46					0 4 4 7 6 4 6 7		A 45 0 40 50		* ~~~~~~	1	
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Parks[\$5,217.59 COVID]\$37,378.25 Total \$596,871.39						laxes	\$364,285.36			-	
		Parks	¢⊃,∠17.59	COVID	a31,318.25			Iotal	JJ96,871.39		

	AF) Approve						
		of Failure to Rec		int			
		e Auditor Vouch se & Deisel Tax 0					
		al \$209.85		\$721.53	Trust \$48.51	LLCC \$1	75.13
		(s \$226.45	T tub	\$721.00		Total	\$1,381.47
	AH) Approve			1	I	I	
	Request	for Out-of-State	Travel Auth	norization			
		e Auditor Vouch					
		Narrant - R&B 05	.09.25				
	R&	B \$5,000.00				Total	\$5,000.00
			Re	gular Ag	enda		
2.5	Motion made to m	ove 2.5 (items 2	AB and 2A	AC) to 4B and	4C		
	MOVER:	Commissioner					
	SECONDER:	Commissioner					
3A	Mark Jeffers						
	Informational Only						
	Northland Reliablity	INFORMATIO		•			
	MOVER:	INFORMATIO	AL ONLT				
	SECONDER:						
	OLUGINDLIN.						
4A	Dennis Thompson	- Land Commiss	oner				
	Direction Request	ed					
	LED Retrofit at Lon				ed		
	RESULT:	DIRECTION R	EQUESTE	D			
	MOVER:						
	SECONDER:						
	Dennis Thompson – I	and Commissione	r				
4B	Motion to:						
	Adopt Resolution -	DNR Acquisition	of Land thr	ough Heritag	e Forest Initiative		
	RESULT:	APPROVED (5					
	MOVER:	Commissioner					
	SECONDER:	Commissioner	I ravis Leiv	liska			
	Dennis Thompson – I	and Commissione	r				
4C	Informational Only						
	MN DNR Acquisitio				nation Only		
	RESULT:	INFORMATION	AL ONLY				
	MOVER:						
	SECONDER:						
5A	Sarah Pratt – Healt	h & Human Servi	ces Directo	or and Kelli C	owther - Public Health	Nurse	
	Motion to:						
	Approve Schedulin						
	RESULT:	APPROVED (5					
	MOVER:	Commissioner					
	SECONDER:	Commissioner			d Dears an May 07, 00	05 -10-15	
6A	L Kathleen Ryan – C		overnmen	Center Boar	d Room on May 27, 20	125 at 9.15 a.m.	
UA.	Discussion Item						
	2026 Budget Proce	ss and Schedule	Review - r	Discussion Ite	m		
	RESULT:	DISCUSSION					
	MOVER:						
	SECONDER:						

7A	Andrew Carlstrom -	Environmental Services Director
	Public Hearing for P	roposed Feedlot
		PUBLIC HEARING:
	Open	: 10:00 A.M.
	Public Comment:	Lynn Mizner, Aitkin County Resident
		Christopher Gainer, Aitkin County Resident
		Reg Ghuke , Aitkin County Resident
		Michelle Pieterse, Aitkin County Resident
		John Chute, Aitkin County Resident
		: 10:17 A.M.
7B	Andrew Carlstrom –	Environmental Services Director
	Motion to:	
	Adopt Resolution - F	
	MOVER:	Commissioner Travis Leiviska
	SECONDER:	Commissioner Bret Sample
	RESULT:	APPROVE (4 TO 1) VIA ROLL CALL VOTE
		Wedel - Aye
		Westerlund - Aye
		Leiviska - Aye
		Sample - Aye
		Kearney - No
7C		Environmental Services Director
	Motion to:	a Designal ATV/ Trail Dhage 14.8.4D EANA
	RESULT:	s Regional ATV Trail Phase 1A & 1B EAW APPROVED (5 TO 0)
	MOVER:	Commissioner Laurie Westerlund
	SECONDER:	Commissioner Bret Sample
	OLOONDEN	
7D		Environmental Services Director
	Motion to:	
		Northwoods Regional ATV Trail Phase 1A & 1B
	RESULT:	APPROVED (5 TO 0)
	MOVER:	Commissioner Bret Sample
	SECONDER:	Commissioner Michael Kearney
7E	Andrew Carlstrom -	Environmental Services Director
	Motion to:	
	Request Public Hea	ring Date for Septic Ordinance Amendments
	RESULT:	APPROVED (5 TO 0)
	MOVER:	Commissioner Bret Sample
	SECONDER:	Commissioner Travis Leiviska
		Aitkin County Government Center Board Room on May 27, 2025 at 10:00 a.m.
8A	Chris Sutch – IT Ma	nager
	Motion to:	
	Approve M365 G3 L	
	RESULT:	APPROVED (5 TO 0)
	MOVER: SECONDER:	Commissioner Laurie Westerlund
	SECONDER:	Commissioner Michael Kearney
8B	Chris Sutch – IT Ma	nager
	Motion to:	
	Approve Teams Cal	
	RESULT:	APPROVED (5 TO 0)
	MOVER:	Commissioner Laurie Westerlund
	SECONDER:	Commissioner Bret Sample
9A	Mark Jeffers – Econ	omic Development Coordinator
	Motion to:	
		iness Development & Recreation Grants
	RESULT:	APPROVED (5 TO 0)
	MOVER:	Commissioner Bret Sample
	SECONDER:	Commissioner Travis Leiviska

	aper to Aitkin County Residents to include EMS, Employee
Appreciation Lunch, Shamrock Township meeting	
Board of Commissioners	
Commissioner Committee Reports	
Extension, Aquatic Invasive Species, Natural Resources Adv	visory Committee, ATV Committee, AMC Negotiation Trainin
for County Leaders, East Central Regional Library Board, Ai	
Counties Land Use Coordinating Board, Economic Develop	ment, Budget Committee, Brainerd 1W1P, Aitkin County
Water Planning Task Force, H&HS Advisory, Towards Zero I	Dealths
Motion to Adjourn	
Motion made at 11:25 a.m.	
MOVER: Commissioner Travis Leiviska	
SECONDER: Commissioner Laurie Westerlung	d
Next Meeting: Tuesday, May 27, 2025	
\wedge \cdot	
L'MBOX (1) JECK	John Welle Date: 2025.05.28 06:08:10
111 mana	0500
	John Welle
J_Mark Wedel, Board Chair Aitkin County Board of Commissioner	County Engineer